

## JOB DESCRIPTION

Role Title	<b>Business Loan Officer</b>
Location	Mumbai (Goregaon west)
Qualification & Experience	3 +Years of experience
Industry Background	E-Commerce
Reports to	Sales Head
Role Scope	<ul style="list-style-type: none"><li>• Evaluates loan applications and documentation by confirming credit worthiness.</li><li>• Improves loan applications and documentation by informing applicant of additional requirements.</li><li>• Rejects loans by explaining deficiencies to applicants.</li><li>• Approves loans by issuing checks or forwarding applications to loan committee.</li><li>• Completes loan contracts by explaining provisions to applicant; obtaining signatures and notarizations; collecting fees.</li><li>• Helps customers by answering questions; responding to requests.</li><li>• Maintains customer confidence by keeping loan information confidential.</li><li>• Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.</li><li>• Accomplishes bank mission by completing related results as needed.</li></ul>
About MyFundBucket (MFB)	MFB is a digital platform for all the banking and

	<p>financial services. At MFB we match people looking for suitable loans and offers with Money lending Institutes providing loans at best interest rate. It's easy to get loan with MFB: set up an account, upload your documents and apply for loans. MyFundBucket is a platform where user can apply, compare and get best interest rates on loan.</p> <p>The whole process from collecting documents to getting loan sanctioned is electronic/online, so user can apply "Loan on Fingertips".</p>
Key Deliverables	<ul style="list-style-type: none"> <li>• Constantly reviewing the process and suggesting the changes in the process without compensating the quality for faster TAT.</li> <li>• Managing the team of processors for the credit hub and guiding them in day to day activity to maintain the required standards. To ensure that all the team members are aware of the goal and working in right direction to achieve the same.</li> </ul>
Critical Competencies for Success	<ul style="list-style-type: none"> <li>• Sales</li> <li>• Client Servicing</li> <li>• Candidate should have sound knowledge of business environment of the specific region should have sound communication and report writing skills.</li> <li>• Should have some knowledge about financial statements</li> </ul>
Educational Qualification	<ul style="list-style-type: none"> <li>• H.S.C/U.G/P.G/Any other.</li> <li>• Bachelor's degree in finance or related field, or, an equivalent combination of education and experience, and 3-5 years business lending experience with appropriate credit and analytical skills.</li> </ul>
Other Mandatory Requirement	<ul style="list-style-type: none"> <li>• Banking</li> <li>• Add on experience on any financial products.</li> <li>• Should be able to conduct personal discussions with client independently to understand complete business model and</li> </ul>

	<p>ascertain cash generating capacity and associated risks.</p> <ul style="list-style-type: none"><li>• Should be conversant with word and excel.</li><li>• Should have thorough understanding of KYC .</li></ul>
<a href="#">Travel Required</a>	<p>- As per business needs</p>

Email your resume to: [info@myfundbucket.com](mailto:info@myfundbucket.com)